



Control Number: 50595



Item Number: 153

Addendum StartPage: 0



Public Utility Commission of Texas

**Employee Training Report
Required by 16 Texas Admin. Code § 25.97(d)**

2020 JUL -7 AM 11:57

PUBLIC UTILITY COMMISSION
FILING CLERK



COPY

PROJECT NO. 50595

AFFECTED ENTITY: Southwest Texas Electric Cooperative

General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

Affidavit

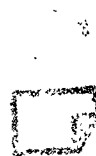
A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

153



1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

For Distribution.

Summary description of Safety Meeting HB 4150 Training:

The training will include an overview of HB 4150 with an explanation of requirements for the utilities operating in Texas. It will also include hazard recognition training as it applies to the requirements of compliance with the National Electric Safety Code (NESC). This will include clearance requirements for lands, roadways, and waterways. The employee training will define to whom, when and how the bill applies. As well as explanation of guidelines, requirements, and deadlines for filing reports. A portion of the course will include hazard recognition and an explanation of clearance guideline requirements preparing employees to proactively recognize and report hazards and clearance related issues on their utilities' system.

Course Outline:

- 1.HB 4150 Review
- 2.Hazard Recognition
- 3.NESC Clearance Guideline Requirements

Course Materials:

- 1.Power Point Presentation
- 2.Presentation Material Handouts
- 3.NESC Clearance Handouts
- 4 HB 4150 Law

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

TRAINING SUMMARIES**Summary of TEC Hotline School I-IV (four-day course)**

Line Construction I—Rubber Gloving from Bucket this course is designed for employees at the apprentice level who have performed some rubber gloving from an aerial device on energized conductors. these students should have safely performed limited live line work from an aerial device with full supervision. through this course, students gain extensive hands-on training and experience during training exercises with experienced craftsmen, who provide one-on-one training. after completing this course, students should be able to perform basic rubber-gloving techniques safely.

Line Construction II—this course is designed for employees in an advanced stage of apprenticeship training who have at least a year of experience safely performing rubber gloving from an aerial device with full supervision. students should also have experience performing live line work from an aerial device with full supervision, and should be able to perform live line work safely. Through this course, students gain extensive hands-on training and experience during training exercises with experienced craftsmen, who provide one-on-one training on three-phase construction. After completing this course, the students should be able to perform rubber-gloving techniques safely and plan hot work in a safe and proper work order.

Line Construction III—this course is designed for experienced line technicians in all phases of overhead construction and work performance who deal with multiple hazards associated with overhead line work students gain extensive hands-on training and experience during the training exercises.

Line Construction IV—this course is designed for experienced line technicians in all phases of overhead construction and work performance, work procedures, and dealing with SCADA, grounding and multi-task job performances. the students will get extensive hands-on training and experience during the training exercises.

Summary of TEC Troubleshooting School (four-day course)

This course provides instruction on basic electricity, identifying and correcting line service complaints, identifying errors associated with customer equipment and services, identifying and using all personal protective equipment and cover-up when working on energized equipment, and identifying and understanding all systematic switching procedures to isolate faulted energized equipment and services on overhead and underground systems.

Summary of TEC Safety Meeting HB4150 Training (two- to four-hour course)

The training will include an overview of HB 4150 with an explanation of requirements for the utilities operating in Texas. It will also include hazard recognition training as it applies to the requirements of compliance with the National Electric Safety Code (NESC). This will include clearance requirements for lands, roadways, and waterways. The employee training will define to whom, when and how the bill applies. As well as explanation of guidelines, requirements, and deadlines for filing reports. A portion of the course will include hazard recognition and an explanation of clearance guideline requirements preparing employees to proactively recognize and report hazards and clearance related issues on their utilities' system.

Course Outline:

1. HB 4150 Review
2. Hazard Recognition
3. NESC Clearance Guideline Requirements

Course Materials:

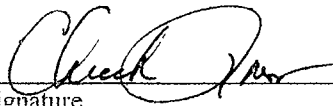
1. Power Point Presentation
2. Presentation Material Handouts
3. NESC Clearance Handouts
4. HB 4150 Law

Affected Entity: Southwest Texas Electric Cooperative

PROJECT NO. 50595

AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

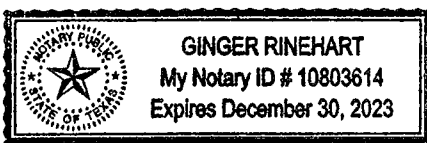

Signature

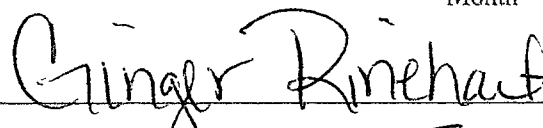
Chuck Jones
Printed Name

Line Superintendent
Job Title

Southwest Texas Electric Cooperative
Name of Affected Entity

Sworn and subscribed before me this 25 day of June, 20.
Month Year




Notary Public in and For the State of Texas
My commission expires on 12/30/23